

# Urupā (Whānau) Maintenance Fund - Application Form - 2024/25

## Form Preview

## Urupā (Whānau) Maintenance Fund

\* indicates a required field

### Urupā Details

**Name of urupā: \***

Organisation Name

**Address: \***

Address

  

Address Line 1 and Suburb/Town are required.

### Applicant details

**Applicant Contact \***

First Name

Last Name

**Applicant Address**

Address

  

**Daytime Phone Number \***

**Email Address \***

### Eligibility criteria

Please attach one of the following:

- Copy of the Certificate of Title; or
- Screen shot from the Māori Land Court (Pātaka Whenua); or
- Copy of the notice in the New Zealand Gazette establishing a Māori reservation for the purpose of an urupā

\*

Attach a file:

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Urupā maintenance

**Is the urupā being maintained at present? Please provide a photo of the urupā site (note this can be taken at a distance and does not need to show gravestones or burial plots in any recognisable detail): \***

Attach a file:

Please summarise below what the grant will be used for:

Item	Detail	Cost

**What is the total amount you are applying for?**

Maximum \$500.00

Financial details

**Is the urupā administered by a trust or other legal entity? \***

- Yes  
 No

**If yes, what is the name of the entity? \***

**Are you GST registered? \***

- Yes  
 No

**If yes, what is your GST number?**

**Please upload a bank deposit slip or bank statement for verification:**

Attach a file:

## Declaration

\* indicates a required field

### Terms and Conditions

A grant recipient must:

- Spend the grant within nine (9) months of a grant request being approved, within the approved time frame specified in the Accountability Reporting and Payments schedule or upon request by HDC (whichever comes first). Payment of any subsequent grants may not be made until all milestone accountability reporting requirements are met in full.
- Spend the grant only for the purpose(s) approved by, and subject to any conditions imposed by, the Horowhenua District Council Community Recognition and Funding Committee.
- Return to the HDC any portion of the grant that is not spent on the approved purpose(s). If the grant payment includes GST, the grant recipient must also return the GST component of the grant.
- Make any files or records relating to the activity or project available for inspection within 10 working days if requested by HDC.
- Keep financial records that demonstrate how the grant was spent for five (5) years after the end of the agreement term.
- Acknowledge the receipt of HDC grant as a separate entry in its financial statements, or in a note to its financial statements.
- Inform HDC of any changes that affect the organisation's ability to deliver the activity(ies) or project(s), before the grant has been fully used.
- Agree to notify HDC if any of the grant money is stolen or misappropriated and to consider if Police charges need to be laid.
- Agree that HDC have authority to publish that the grant has been made to the grant recipient for the approved purpose.

**Failure to comply with any of the terms and conditions within this agreement, or the provision of false information in the request may result, without limitation, in Horowhenua District Council terminating this agreement and:**

- Requiring repayment of all or part of the grant.
- Withholding payment of this and other HDC administered grants until issues are resolved.
- Imposing additional terms and conditions before any HDC funding is approved.
- Recommending to the Community Recognition & Funding committee, to decline future funding.
- For the purpose of gaining or providing information relevant to the funding of the organisation, the HDC may disclose to, or obtain information from, any other government department or agency, private person or organisation.
- The HDC is subject to the Official Information Act 1982 and may be required to release information unless there is good reason under the Act to withhold the information.

Signature

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I declare that the information provided in this application form including supporting documentation is true and correct.

**Name \***

**Date \***

Must be a date.